



City of Defiance
CIVIL SERVICE COMMISSION

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STEPHEN F. KORHN, Esq., Chairman
LEONARD G. MYERS, Member
NORM WALKER, Member
ANN B. SCRIBNER, Clerk

AGENDA
Special Meeting of the
Civil Service Commission
Tuesday, November 17, 2015
Front Conference Room—631 Perry Street
5:15 p.m.

1. Approval of the Minutes of the October 19, 2015 Meeting

NEW BUSINESS

2. Accounts Payable Clerk
 - Job Description Update
 - Open Position
3. Civil Service Clerk Salary
4. Local Rules Proposed Amendments

Current Language: Section 100.01 – Procedure: Proposed amendments to the rules shall be subject to public hearing and shall be recorded in the minutes of the Commission at least one (1) week prior to adoption. A Majority vote shall be required for adoption.

Proposed Language: Section 100.01 – Procedure:

Proposed amendments to the rules shall be made first by the passing by majority vote of a proposed amendment to the rules. The full text of the proposed amendment shall be recorded in the minutes of the Commission at least one week prior to adoption. Additionally, the proposed amendment shall be published in summary format along with a Notice of the Hearing in The Crescent-News at least one week prior to adoption. Majority vote shall be required for adoption.

Current: Section 100.02 – Publication: Notice of adoption of the foregoing rules shall be published in summary format in the Defiance Crescent News with the full text being made available for public inspection. All amendments shall become effective upon publication and at the earliest period allowed by law unless a different date is fixed in the resolution approving the amendment.

Proposed: Section 100.02 – Publication:

Notice of adoption of the foregoing rules shall be published in summary format in The Crescent-News, with the full text being made available for public inspection. All amendments shall become effective 30 days after a one-time publication of a summary of the amendment or of the full text of the amendment in The Crescent-News, unless a different date is fixed in the Resolution approving the amendment.

The next regular meeting is scheduled for December 21, 2015 at 5:15 pm
Cc: Mayor Armstrong, Jeff Leonard, David Williams, Tracey Schroeder, Council Members, Division Heads